

**Aldersgate United Methodist Church
Interview Evaluation Form**

Applicant: _____ Date: _____

Position: _____ Interviewer: _____

1) Professional Manner – (appropriate dress, demonstrates respect, on time, prepared) _____

2) Communication Skills – (ability to clearly express ideas, active listener) _____

3) Job Skills and Knowledge – (degrees, specific skills, etc.) _____

4) Job Related Experience – (work history) _____

5) Job Match – (how well does candidates experience and skills match job opening) _____

6) Comments – _____

